



### Organizational Information on

### The International Conference on the challenges to security and human rights in the Arab region

Ritz-Carlton Hotel  
Doha – Qatar

5 - 6 November 2014

### **Distinguished participants, Ladies and Gentlemen**

It is the great honor and pleasure of the National Human Rights Committee of Qatar to provide you with the following information for the organizational arrangements and logistics for the conference:

1. **Venue:** Ritz-Carlton Doha  
Phone: +97444848000  
Website: <http://www.ritzcarlton.com>
2. Arrival of most of the participants : **November 4<sup>th</sup>, 2014**
3. Reception in New Doha International Airport: "**Hamad International Airport**" where an office shall be allocated for reception of participants
4. Airport pick-up and transfers are provided to participants
5. An office shall be allocated for reception of participants at the hotel lobby, where registration, receipt of related documents and delivery room keys shall be done
6. Registration for those who were not be able to register in advance, and the receipt of related documents shall be on **November 5<sup>th</sup>, 2014** starting at **8:00 am** until **9:00 am** in the Conference Secretariat room at the hotel
7. Conference Secretariat shall be responsible for providing information about tickets and other general information

8. Organizer shall provide an office for Limousine service during and after the conference.

9. Additional expenses shall be at the expense of the participants staying in the hotel: (including phone calls, room service, drinks inside and outside rooms, ... etc.)

1. Coffee breaks shall be available during the conference for all participants

2. The Conference shall begin its work at 9:00 am, participants are kindly requested to be at the conference hall for the proper functioning of the conference works. Participants presence at the hall on the official opening ceremony at 8:30 am shall be appreciated.

3. Breakfast shall be served on a daily basis at 7:00 am until 8:00 am  
Lunch time shall be at 2:00 pm until 3:30 pm.

4. At the end of the conference in its second day, buses shall be provided to take participants in a tour

5. For further information and inquiries, kindly contact: + 974 to 5553498 or + 974 55803880 Or email: [fhoussa@nhrc.org.qa](mailto:fhoussa@nhrc.org.qa) or [SAl-Abdulla@nhrc.org.qa](mailto:SAl-Abdulla@nhrc.org.qa)

**The NHRC wishes the conference great success and wish you a pleasant and memorable stay in Qatar**

**Thank you**